

DAILY WORK SCHEDULE OF THE BELFRY KITCHEN

		CAFETERIA	MAIN KITCHEN	BREAD COURTYARD	THE DAIRY	THE PANTRY	LAUNDRY	LODGINGS	FOOD GARDEN	FOWL RUN	PASTURES	SLAUGHTER	PLANTATIONS
04:00	04:00												
	04:15												
05:00	04:30	Start Bread Baking											
	04:45												
	05:00												
06:00	05:00	First folding of bread											
	05:15												
	05:30												
07:00	05:45												
	06:00												
	06:15												
08:00	06:30	Pre-shape baguettes											
	06:45												
	07:00												
09:00	07:00	Shape sour-dough and whole-wheat breads	Change clothes										
	07:15												
	07:30												
10:00	07:45	Breakfast											
	08:00												
	08:15												
11:00	08:30	Belly opens	Signboards & scooters										
	08:45												
	09:00												
12:00	09:00	Outside chairs & tables	Change table cloths	Cleaning: Ladies bathroom	Preparing breakfast								
	09:15												
	09:30												
13:00	09:45	General management duties	Replenishment of stocks and refinement of orders:										
	10:00												
	10:15												
14:00	10:30	Accounting											
	10:45												
	11:00												
15:00	11:15	Packaging materials acquisitions											
	12:00												
	12:15												
16:00	12:30	Service/Watering for campus and public	Lunchtime: Institute staff served	Replenishment of stocks and refinement of orders:									
	12:45												
	13:00												
17:00	13:15	General management duties											
	14:00												
	14:15												
18:00	14:45	Accounting											
	15:00												
	15:15												
19:00	15:30	Processing of meat	Cleaning: windows										
	16:00												
	16:15												
20:00	16:30	Packaging materials acquisitions	Bread preparation (bread table)										
	16:45												
	17:00												
21:00	17:15	Check-in guests - accommodation	Cleaning: Fridge, shelves & gas range										
	17:30												
	17:45												
22:00	18:00	Belly closes - stow away scooters and signboard											
	18:15												
	18:30												
23:00	18:45	Supper preparations finalized											
	19:00												
	19:15												
24:00	19:30	Supper enjoyed by campus residents and guests											
	19:45												
	20:00												
25:00	20:15	Pack-up Belfry: (signboards, scooters, tables, chairs...)	Table clearing										
	20:30												
	20:45												
26:00	21:00	Cash-up Belfry	Final accounting										
	21:15												
	21:30												
27:00	21:45	Lock-up Belfry	Bed time										
	22:00												